



Apprenticeships

As we move closer to the end of term, I want to take the opportunity to shine the spotlight on apprenticeships as an alternative pathway into employment beyond school. Apprenticeships can be a fantastic opportunity to:

- work full time – gaining real life work experience whilst gaining key skills and expanding your networks
- gain a qualification (even up to a university degree for some types of apprenticeships)
- and earn a salary.

Even if you are not planning on leaving school this summer, start to check out what types of apprenticeships are out there so you can make an informed decision on which pathway is going to be right for you! To find out more visit [apprenticeships.scot](https://www.apprenticeships.scot). However, please see below for some examples of apprenticeships currently being advertised:

- [Office Administration Assistant](#) - Modern Apprenticeship with Wood MacKenzie. You would be in full-time employment (35 hours) whilst working towards a Level 6 Business Administration qualification. The starting salary is £16,000.
- [Cyber Security](#) – Graduate Apprenticeship with Quorum Cyber Security Ltd. You would be in full-time employment (40 hours) earning between £18,000 and £21,000 per year. You would also work towards a Cyber Security BEng (Hons) at Edinburgh Napier.
- [Talent Attraction & Research Consultant](#) - Graduate Apprenticeship with FWB Park Brown. You would be in full-time employment (40 hours) whilst working towards a degree at Heriot Watt university. The starting salary is £20,000.
- [Finance Assistant](#) - Modern Apprenticeship in an Edinburgh office. This is a 12-month fixed term contract with a salary of £14,500 whilst working towards a Level 6 Business Administration qualification.
- [Civil Engineer](#) – Graduate Apprenticeship with Morrison Construction. You would be in full-time employment (42.5 hours) whilst working towards a Civil Engineering BEng (Hons) degree at Edinburgh Napier. You would earn a salary of £15,000 - 20,000 per year.
- [Heating & Ventilating Engineer](#) - Modern Apprenticeship which usually takes 4 years to become a fully qualified Heating & Ventilating Engineer. You would be in full-time employment (40 hours) and have a starting salary of £10,005.
- [Trainee Accountant](#) - Modern Apprenticeship with Johnston Carmichael starting in July 2022. The training programme lasts 6 years and you would be in full-time employment (36.25 hours) whilst earning a salary of £18,000.
- [Road Worker](#) - Modern Apprenticeship with City of Edinburgh Council. 2 year apprenticeship with £19,000 salary. Full-time employment (36 hours) whilst studying at Edinburgh College.
- [Customer Service in Hospitality](#) - Modern Apprenticeship with ScotRail. You would be in full-time employment (36 hours) with a salary of £18,000.
- [Software Developer](#) – Graduate Apprenticeship with Lothian Buses. You will be in full-time employment (40 hours), earning between £13,000 and £14,000 a year, whilst working towards a degree at Heriot Watt University.

These are just a handful of the opportunities available on [apprenticeships.scot](https://www.apprenticeships.scot). There are approx. 50+ vacancies currently being advertised in Edinburgh, but this will change as it is a live vacancy board. Please note, apprenticeships are competitive – unlike college or university who will have multiple places on their courses, employers will usually only recruit one apprentice at a time (however, some larger companies will take on a group of apprentices each year).

Careers Support Beyond School

The Careers Adviser based in Leith Academy is Maya Stone but when you leave school there is a dedicated team who work with leavers from Leith Academy. We usually get in touch between June – October to make sure your plans are moving forward. However, if your plans have changed or you are unsure about your next steps – please feel free to get in touch with us before then!

Kate Watson	07584 265984	kate.watson@sds.co.uk
Alison Laing	07880 796616	alison.laing@sds.co.uk
Pete Hoyle	07884 116060	pete.hoyle@sds.co.uk

Or you can phone the careers centre based at 79 Shandwick Place on 0131 718 2040.

Part-Time Jobs

With the summer holidays fast approaching, some students may be thinking about looking for a part-time job. Whether you are applying to college, university, apprenticeships, or full-time employment when you leave school, having a part-time job can be a fantastic opportunity to develop skills and enhance your employability! However, it is important to consider how many hours you can realistically commit whilst working towards your senior phase qualifications.

You usually need a CV to apply for part-time jobs and you can find out more about this on My World of Work alongside a CV builder to help get you started – [click here](#) to find out more. If you have a CV, check out these vacancies which are recruiting now:

- Mimi's Bakehouse – at the shore are looking for part-time kitchen assistant – drop of your CV & Cover letter.
- [Homesense/TK Maxx](#) – part-time store Associate at Fort Kinnaird
- [Frankie & Benny's](#) – part-time Kitchen Assistant at Fort Kinnaird
- [Primark](#) – part-time Retail Assistant
- [Boots](#) – part-time Customer Adviser in the north Bridge store
- [Nando's](#) – part-time Team Members
- [Clarks](#) – part-time seasonal Sales Team Member
- [McDonalds](#) – Seafield various hours available

SAAS

If you have already applied for SAAS and haven't heard back yet, check the SAAS 'Processing Times' page [here](#). As of today (3/5/2022) they are processing applications from the week beginning 18th of April so if you applied before then and haven't heard back, you should get in touch.

The deadline for SAAS applications is the 30th of June 2022 to ensure your funding is in place for the start of your course (HNC and above). SAAS are holding virtual workshops to help with applications and to answer any questions you may have. There are still workshop dates available in May but you can find all the dates [here](#).

College

If you are still considering doing a full-time course starting in August 2022, you should **apply as soon as possible** to ensure the course you are interested in doesn't fill up and you don't miss out! Some courses have already closed. If you would like help with completing an application, please get in touch: maya.stone@sds.co.uk

Edinburgh College has started to make offers to students who have applied to full-time courses. If you have already applied to a full-time course at Edinburgh College, make sure you check your emails and sign on to your college account to check the status of your application. However, not all courses have responded to applicants yet so don't worry if you have not heard back. For some courses you may need to attend an interview or audition, complete an assessment, or submit a portfolio of work before an offer is made. If this is a requirement for you, you will be emailed with more information.

You can use the [funding tool](#) on the Edinburgh College website to help you find out whether your course fees will be covered and what financial support you may be entitled to apply for.

UCAS

Once you have received decisions from all your choices, you are able to make your decision(s). If you have received an unconditional offer from your first choice you can accept this which confirms your place on the course. If you have received a conditional offer from your first choice (or firm choice) you will be able to select a second choice (or insurance choice) as well*. Most students are given a deadline of the **9th of June** to make their final decision(s). However, there may be some exceptions to this so make sure you check the date on your own UCAS application.

***REMEMBER: Your second choice should always have lower conditions than your first choice.**

Conditional – the offer has conditions e.g., you must achieve certain results in the upcoming exams.

Unconditional – you have met the entry requirements and have been offered a place on the course.

Unsuccessful – you have not been offered a place on the course but don't worry, there are lots of options to consider including **UCAS Extra and UCAS Clearing, College, Apprenticeships,** and others!

UCAS Extra – is open between 25th of February and 4th of July. If you have used all 5 choices and are not holding any offers, you can now add another choice using Extra. Extra is another chance for you to gain a place at university. If you're eligible, you'll be able to apply to additional universities, one at a time. However, if you didn't use all 5 choices, you can just sign into your account and add another choice (before 30th of June as long as you have not accepted or declined any offers). Find out more about Extra and how to add more choices via Extra [here](#).

Clearing – is how unis and colleges fill any places they still have on their courses. From 5th of July and 18th of October, you can apply for a course using Clearing if you're not already holding an offer from a university or college, and the course still has places.

Virtual Opportunities

A variety of employers offer online sessions to allow you to learn about their industry - this could be anything from a one-off presentation to a week-long virtual work experience. Check out the opportunities highlighted by Developing the Young Workforce this month below:

[NHS Lothian Apprenticeship Webinars](#) **6 May 2022 13:30-15:00** Want to know more about the exciting apprenticeships on offer within NHS Lothian? Come along to one of our webinars and hear about the opportunities available, when we recruit, and how to submit a great application. To register, email careersforall@nhslothian.scot.nhs.uk

[Virgin Hotels Jobs – Various Roles- Edinburgh City Centre Recruitment Day](#) **12 May 2022 11:00-15:00** Joined up for Business will be running an open Recruitment Day for Virgin Hotels where you can find out about and apply for the many different roles and contracts that they have on offer.

[NHS Lothian Career Pathways Webinars](#) **27 May 2022 13:30-15:00**. Did you know there are over 350 job roles within the NHS? As well as Nursing and Medical staff, we have roles at all levels within Pharmacy, Healthcare, Science, Facilities, and Business and Administration etc. Come along to this webinar to find out more about the range of jobs and how you can make a real difference in people's lives. To register, email careersforall@nhslothian.scot.nhs.uk

[The Lawscot Foundation BURSARY – invitation for prospective law students to apply for an annual bursary and mentoring support](#) **DEADLINE 10 JUNE 2022** Pupils who are considering studying law in Scotland commencing in autumn 2022 and who are facing financial barriers are encouraged to apply for this bursary. This bursary would provide up to £2,500 per year, as well as a solicitor mentor and access to many career development opportunities. Criteria applies – check website to see if you qualify.

[Young Person's Guarantee Opportunity Finder](#) The National Young Person's Guarantee website has an opportunity finder with thousands of opportunities across jobs, apprenticeships, courses and volunteering.

Careers Appointments

If you would like to book a careers appointment, or if you just have a quick question, drop into the library or email Maya on maya.stone@sds.co.uk